

**Course Syllabus: Study Skills**  
**Mrs. Yadira Mokolke**  
Renaissance Hall Room # R114  
Email: [ymokolke@murrieta.k12.ca.us](mailto:ymokolke@murrieta.k12.ca.us)

**Welcome to a new school year and Study Skills class! This syllabus will provide you with information on how to be successful in this class. My expectations are that you exhibit Ram P.R.I.D.E. in as well as outside of our classroom.**

**Course Description:** During the course of the year we will give students adequate time to work on their homework and any missed class work, as well as make up tests, study, and keep organized. Students will be required to have a notebook/binder check once a week and an agenda check daily.

<b>Suggested Supplies</b>	<b>-(2) Pencils w/ Eraser</b>	<b>-College-Ruled Paper</b>	<b>-Ruler</b>
	<b>-(2) Pens (Black/Blue)</b>	<b>-Graph Paper</b>	<b>-Organized Binder</b>
			<b>-Colored Pens/Highlighters</b>

\*\*Students must keep an agenda called “ram tracks” in which they will write their assignments and upcoming due dates. (supplied by school)

**Office Hours** I will be available before *school* from 7:10 – 7:35 on Tuesdays through Thursdays, unless I have to attend a meeting.

**(Assistance)** Please feel free to contact me by email at [ymokolke@murrieta.k12.ca.us](mailto:ymokolke@murrieta.k12.ca.us)

**Course Goals** In addition to state and district standards, students should:

- 1) **Be** a good problem solver; consistently be working
- 2) **Be** an effective communicator; and
- 3) **Be** familiar of current technology applications.
- 4) **Be** up to date on all class work and homework assignments
- 5) Pass all classes

**Students earn their own grades. They will be graded in 3 main areas:**

**Grading**

*Agenda*

Every 3 Weeks Grade Check

Productivity

The percentage breakdown is as follows:

Grading Criteria

*Agenda: 50%*

Every 3 Weeks Grade Check 40%

Productivity: 10%

Grading Scale

90% - 100% = A

80% - 89% = B

70% - 79% = C

60% - 69% = D

Below 59% = F

**Citizenship**

Citizenship grades will be determined by a student's contribution in class, with "G" (Good) and "E" (Excellent) grades denoting positive contributions.

Behavior that is detrimental to the learning of others and unexcused absences or tardiness will result in "N" (Needs Improvement) or "U" (Unsatisfactory) grades.

**Classroom  
Guidelines**

We will adhere to **School-Wide Rules** and Regulations (see **Student Handbook**), as well as the following guidelines:

- 1) **Be** respectful.
- 2) **Be** in class on time.
- 3) **Be** prepared.

\*Food, drinks (except bottled water), candy, or gum are prohibited in class.

\*\*Cell phones and other electronic devices must be turned off unless approval from teacher.

Please sign and return this portion of the syllabus to assure you have covered the information with your parents.

Thank you, Mrs. Mokolke

I have read the following information with \_\_\_\_\_.

\_\_\_\_\_

Parent/Guardian Signature

Date

Email: \_\_\_\_\_

Home # \_\_\_\_\_

Work # \_\_\_\_\_

Cell # \_\_\_\_\_

Preferred means of communication: \_\_\_\_\_

\*\*\*I will attempt to contact parents using preferred means of communication. Please update Aeries Communication settings to your preferred means of communication.\*\*\*